

SECRET

TRAINING SELECTION BOARD PROGRAMS

Advanced Intelligence Course
(Defense Intelligence Agency)

Advanced Management Program
(Harvard University)

Air War College
(Maxwell Air Force Base, Montgomery, Alabama)

Armed Forces Staff College
(Norfolk, Virginia)

Army War College
(Carlisle Barracks, Pennsylvania)

Career Education Awards
(National Institute of Public Affairs)

Conference for Federal Executives on Business Operations
(The Brookings Institution)

Defense Systems Analysis Educational Program
(Institute of Defense Analyses and University of Maryland)

Educational Program for Federal Officials at Midcareer
(Princeton University Woodrow Wilson Fellowships)

Executive Seminar Centers (Civil Service Commission)
(Kings Point, New York; Berkeley, California)

Federal Executive Fellowships
(The Brookings Institution)

Fellowship in Congressional Operations
(Civil Service Commission)

General Administrative Conferences
(The Brookings Institution)

Imperial Defence College
(London)

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Industrial College of the Armed Forces
(Ft. McNair, Washington, D. C.)

Management Development Program for Federal Executives
(Graduate School, U. S. Department of Agriculture)

National War College
(Ft. McNair, Washington, D. C.)

Naval War College
(Newport, Rhode Island)

Program for Management Development
(Harvard University)

Science Conferences
(The Brookings Institution)

Senior Seminar in Foreign Policy
(Foreign Service Institute)

Summer Institute for Federal Executives
(University of Wisconsin)

Systems Analysis Program
(Bureau of the Budget and the National Institute of Public Affairs)

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TRAINING SELECTION BOARD PROGRAMS

The following are the courses or programs on which action by the Training Selection Board is presently required. The list is subject to change; any such change will be carried in the OTR Bulletin. Nominations for these programs must be made to the Training Selection Board through the regular administrative channels of the Directorate.

Advanced Intelligence Course
(Defense Intelligence Agency)

Advanced Management Program
(Harvard University)

Air War College
(Maxwell Air Force Base, Montgomery, Alabama)

Armed Forces Staff College
(Norfolk, Virginia)

Army War College
(Carlisle Barracks, Pennsylvania)

Career Education Awards
(National Institute of Public Affairs)

Conferences for Federal Executives on Business Operations
(The Brookings Institution)

Defense Systems Analysis Educational Program
(Institute of Defense Analyses and University of Maryland)

Educational Program for Federal Officials at Midcareer
(Princeton University Woodrow Wilson Fellowships)

Executive Seminar Centers (Civil Service Commission)
(Kings Point, New York; Berkeley, California)

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Federal Executive Fellowships
(The Brookings Institution)

Fellowship in Congressional Operations
(Civil Service Commission)

General Administrative Conferences
(The Brookings Institution)

Imperial Defence College
(London)

Industrial College of the Armed Forces
(Ft. McNair, Washington, D. C.)

Management Development Program for Federal Executives
(Graduate School, U. S. Department of Agriculture)

Midcareer Educational Program in Systematic Analysis
(Civil Service Commission, Bureau of the Budget, and the
National Institute of Public Affairs)

National War College
(Ft. McNair, Washington, D. C.)

Naval War College
(Newport, Rhode Island)

Program for Management Development
(Harvard University)

Science Conferences
(The Brookings Institution)

Senior Seminar in Foreign Policy
(Foreign Service Institute)

Summer Institute for Federal Executives
(University of Wisconsin)

Full-time Academic Training at a University

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SENIOR OFFICER SCHOOLS

	<u>Grade</u>	<u>Age</u>
*Advanced Management Program, Harvard	GS-15 or above	40 - 55
**Air War College	GS-14 or above	35 - 44
Armed Forces Staff College	GS-13 or above	30 - 45
Army War College	GS-14 or above	35 - 45
Imperial Defence College, London	GS-15 or above	40 - 50
Industrial College of the Armed Forces	GS-14 or above	35 - 45
National War College	GS-14 or above	35 - 45
Naval War College	GS-14 or above	35 - 45
Senior Seminar in Foreign Policy	GS-16 or above	40 - 49

*Range upward in age from 40; only in very exceptional instances, 55 or older.

**Maximum age of 44 as of 1 January of the Fiscal Year of class entry.

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- (5) Travel expenses incurred for authorized temporary duty travel. In addition to military per diem and in lieu of transportation, the applicable military mileage allowance may be allowed.
- (6) A dislocation allowance in an amount equal to one month's payment of the basic allowance for quarters, provided transportation of dependents is authorized in connection with a permanent change of station directed by the Agency.
- (d) **Medical Expenses.** Any normal medical expenses incurred by detailed military personnel and their dependents that would have been borne by the parent service had the individual been on active overt duty will be paid by the Agency, provided the medical services for which the expenses were incurred could not have been performed for the individuals and their dependents without charge by cover facilities or by the military services.
- (e) **Schooling for Dependent Children.** Military entitlements which may be paid by the Agency include a schooling allowance for dependent children equivalent to that furnished by the parent service to military personnel under bona fide military orders at the same post of duty. The individual shall submit to the Operating Official concerned receipts for the services provided by the school and shall certify the amount of the military schooling allowance paid by the parent service in the area of assignment. Payments shall not be authorized for quarters, subsistence, travel, or clothing incidental to schooling. If any adjustments are made by the parent service in the schooling allowance paid in an area of assignment, the allowance paid by the Agency will be adjusted accordingly.
- (f) **Clothing Allowances (Enlisted Personnel).** The Operating Official concerned may authorize nonaccountable clothing allowances for detailed enlisted personnel as follows:
 - (1) When they are assigned on temporary duty and, in order to carry out assigned duties, are required to wear civilian outer clothing, they may be authorized an allowance for the purchase of such clothing. The amount of this allowance may not exceed the maximum which the parent military service could authorize for enlisted personnel on temporary duty under the same conditions.
 - (2) When they are assigned permanently and, for operational, cover, or security purposes, are required to wear civilian outer clothing on a continuing basis, they may be authorized an allowance for the purchase of such clothing. The amount of this allowance may not exceed the maximum which the parent military service could authorize for enlisted personnel assigned to the same location.
 - (3) A civilian clothing maintenance allowance may be granted in conformance with applicable regulations of the parent military service. Any military clothing maintenance allowance received from the parent service shall be offset against the civilian clothing allowance.
- (7) **SPECIAL AUTHORIZATIONS.** At the discretion of the Operating Official concerned, detailed military personnel may be granted entitlements of Agency civilian employees in lieu of the corresponding entitlements of the parent service, but no combination of parent service entitlements and civilian entitlements shall be authorized, except under the provisions of subparagraph (d) below. The basic consideration in granting any civilian entitlements to military personnel is that the individual will

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incur substantial personal expenses as the direct result of his operational assignment or cover circumstances for which his military entitlements are inadequate.

- (a) **Letters of Authorization.** The Chief, Contract Personnel Division, Office of Personnel, shall execute and issue a Letter of Authorization for each detailed military person who is to receive civilian entitlements in lieu of military entitlements. The letter shall set forth the nature and amount of all allowances and other benefits authorized to the individual which vary from the military entitlements set forth in subparagraph (6) above. However, a Letter of Authorization is not required if the only civilian entitlement to be authorized is civilian travel expenses, which can be authorized by travel orders (see HR [REDACTED]).

- (b) **Assimilated Civilian Grades.** When military personnel are authorized, by Letter of Authorization, to receive a civilian entitlement in lieu of a comparable military entitlement, the assimilated civilian grade shown below will be used when the entitlement is based on grade. The base pay of the civilian grade will be used when the entitlement is based on salary.

MILITARY GRADES		ASSIMILATED CIVILIAN GRADE (For Entitlement Purposes Only)
ARMY, AIR, & MARINE	NAVY & COAST GUARD	
Gen. & Lt. Gen.	Admiral, Vice Admiral	GS-18
Maj. Gen.	Rear Adm. (Upperhalf)	GS-17
Brig. Gen.	Rear Adm. (Lowerhalf)	GS-16
Col.	Capt.	GS-15
Lt. Col.	Commander	GS-14
Maj.	Lt. Comdr.	GS-13
Capt. & CWO (4)	Lt. & CWO (4)	GS-12
First Lt. & CWO (3)	Lt. (jg.) & CWO (3)	GS-11
WO (2)	WO (2)	GS-10
Second Lt. & WO (1)	Ensign & WO (1)	GS-9
M/Sgt. (3 grades)	CPO (3 grades)	GS-8
Sgt/1	PO/1	GS-7
Sgt.	PO/2	GS-6
Corp.	PO/3	GS-5
Pvt. (3 grades)	Seaman (3 grades)	GS-4

- (c) **Unusual Expenses.** Letters of Authorization may authorize reimbursement to military personnel for unusual or extraordinary expenses directly and necessarily incurred because of the security or operational requirements of assigned Agency duties.
- (d) **Offset.** Should cover circumstances necessitate the continuation of basic military entitlements, notwithstanding the fact that civilian entitlements have been authorized by the Agency, only the difference between the authorized civilian entitlements and the military entitlements being drawn from the parent service shall be paid by the Agency. The individual shall promptly repay to the Agency any overpayments necessitated by cover or security considerations.
- (e) **Allowances for Civilian Clothing (Officer Personnel).** Letters of Authorization may authorize a nonaccountable clothing allowance of not more than \$150 to detailed officer personnel for the purchase of ordinary civilian clothing. This allowance will be granted only in [REDACTED]

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